

APPLICATIONS CALLED



Livestock Clerk

Nolan Meats Pty Ltd is a progressive, innovative company with a reputation for consistent quality product and outstanding customer service. We are family owned company since 1958, exporting high quality products around the world whilst also remaining a major player in the domestic meat trade. We are seeking applications from keen, highly motivated individuals for a Livestock Clerk within our Administration team at Gympie.

The ideal applicant would possess:

- **Livestock knowledge and passion for the industry**
- **Previous clerical experience**
- **Efficient keyboard skills**
- **Competent level of skill in Microsoft Office programs**
- **Accuracy, urgency and commitment to detail in all tasks**
- **A proactive and team-focused approach**
- **Strong mathematical skills**
- **Motivation and willingness to learn new things**
- **Communication/customer service skills/phone skills**

Personal qualities required for this role include:

- **Exceptional self-motivation**
- **High levels of energy**
- **Undeniable sense of integrity**

In order to succeed in this role you must possess excellent people skills, be passionate about success, have strong written and verbal communication skills coupled with an accommodating nature.

Interested applicants are invited to email their resume with a cover letter to:
peopleteam@nolan.com.au