

Commercial Coordinator – CERES TAG

Role

This entry-level role is ideal for a recent graduate or early-career professional who is seeking hands-on exposure to how a global agtech business operates. Working closely with the Senior Commercial Coordinator, Global Commercial Manager, and the broader CERES TAG team, the Commercial Coordinator supports day-to-day commercial activities while developing practical skills across sales operations, partner coordination, customer experience, marketing support, and business systems.

Responsibilities

- Assist with communications and coordination with distributors, software partners, and customers
- Support order management, logistics, and customer enquiries
- Help coordinate content, newsletters, and partner updates with the Marketing team
- Maintain organized records and documentation to support quality and compliance
- Learn how commercial, operational, and customer teams work together in a scaling business

Qualifications and Education Requirements

- A recent graduate or early-career professional (degree discipline flexible)
- Strong organizational skills and a willingness to learn
- Clear, professional written and verbal communication skills
- Confidence asking questions and seeking clarity
- Interest in agriculture, sustainability, technology, or commercial operations
- No prior agtech or software experience required – training will be provided

Preferred Skills

- Interest in agriculture and animal health
- Experience using Confluence, Trello, and/or Jira
- Exposure to document control or quality systems (desirable)

