

Station Manager and Office Manager

- Contribute to the growth and success of this dynamic pastoral company.
- Be a part of an organization that values diversity, innovation, and community impact.
- A unique opportunity for a couple to combine their leadership skills.

Our Client

The Kimberley Agriculture and Pastoral Company comprises four indigenous-owned pastoral stations situated in Northern Western Australia. Mt Anderson, Myroodah, Frazier Downs and Bohemia Downs, are standing together under a single management structure to take advantage of the economies of scale offered from an integrated pastoral enterprise. KAPCO provides an avenue for Indigenous people to gain training, skills and employment on country.

The Roles

KAPCO is actively searching for a **General Manager and an Office Manager** who will oversee the comprehensive functioning of their four stations. These two roles are a unique opportunity to work as a couple.

Their primary goals include fostering a positive corporate culture, establishing a strong reputation for KAPCO, and leveraging the four properties to enhance KAPCO's livestock operation.

The Location

These roles are situated at Myroodah Station, a vast property spanning 404,000 hectares, located three hours to the east of Broome. Included is a lovely country home with pool and gardens. Myroodah serves as an expansive beef cattle enterprise, predominantly focusing on breeding with a herd of 12,000 Brahman and Brahman-cross breeders.

Job Requirements

General Manager

- Provide direction and operational management to KAPCO properties.
- Identify opportunities and develop a strategy for commercial operations across the 4 KAPCO properties.
- Hands-on leadership in operations to execute the strategy.
- Prepare and manage the annual budget.
- Lead, recruit, and train staff in all aspects of operations.
- Support Indigenous employment and animal welfare standards.
- Develop and maintain a positive culture and profile for KAPCO.
- Utilize properties to increase KAPCO and its shareholders' herd and livestock operation.

Office Manager

- Coordinate and manage homestead staff, animals, and logistics.
- Serve as OH&S representative and provide First Aid.
- Manage provision of PPE, RFDS medical chest, and incident reporting.
- Handle office management and administration responsibilities.
- Manage NLIS data across all properties.
- Assist the General Manager as required.

If you are a couple with a proven track record in leadership, budget management and community-focused initiatives please **APPLY NOW**. For a confidential discussion or to receive further information, please contact **Anna Brown** on **0427 644 527** anna.b@spinifexrecruiting.com.au or **Kate McKittrick** on **0409 393 696** kate.m@spinifexrecruiting.com.au