



Position:	Chief Executive Officer
Contract:	Full time
Reports to:	Board
Location:	Sydney preferred, Brisbane, Canberra or Melbourne negotiable
Direct reports:	Deputy CEO Communications Manager
Remuneration:	\$190,000 - \$250,000 total remuneration package

Purpose

The CEO presents as the public face of the organisation. This role provides strong and clear leadership internally to the Board and staff, and externally to the members and stakeholders.

This position is responsible and accountable for managing the day-to-day affairs, coordinating the development and implementation of strategic, operational, quality and risk management plans, and policy. The CEO is also responsible for building and maintaining the reputation and profile of the organisation, including with government, the media, key customers and the public; managing operations and stakeholder engagement with industry participants; and providing consistent high-level advice to the Board.

Key relationships and reporting structures

While not a member of the Board, the CEO reports directly to the Board. Two staff report directly to the CEO – the deputy CEO and the Communications Manager. Both are permanent part time positions.

The CEO is also Executive Director of the Australian Poultry Industry Association (APIA) and is employed by the APIA.

Key responsibilities and accountabilities

- Responsible for the overall effective management of the organisation, and accountable to the Board
- Develop and implement strategic, business and risk management plans in conjunction with Board direction



- Responsible for the day-to-day management of operations to deliver the approved strategic plan and operational plan; including the development of all policies, advice, reports and analyses
- Identify opportunities to drive industry growth in activities aligned with strategic objectives
- Manage organisational financial operations - development of budgets, financial reporting etc
- Build and maintain productive stakeholder relationships with key industry bodies, including grower and producer groups, and with governments, industry customers and relevant aligned associations and community organisations through consultation and strong professional relationships
- Represent ACMF in forums and conferences, and on relevant committees and consultations
- Represent ACMF in public forums, the media, our membership groups, and with consultants, suppliers, Government Departments/Agencies (eg Department of Agriculture and Water Resources), Animal Health Australia (AHA) and other allied industry and community groups.
- Develop and maintain a high-performance organisational culture, including a strong working relationship with the board based on open and transparent communications
- Take forward the development and implementation of new industry initiatives and strategies, including a sustainability framework and workforce plan.
- Ensure the work environment complies with OH&S requirements
- Capacity to always act with discretion and maintain confidentiality

Qualifications and experience

- Relevant tertiary qualifications – science, agriculture, biosecurity, animal health, livestock production etc
- Proven industry experience, ideally in an appropriate area of the agricultural or related sector, and preferably at the CEO or Executive level



Remuneration and Conditions

- A total salary package of \$190,000 to \$250,000 (inclusive of superannuation and car allowance)
- Free parking is available if Sydney-based
- Opportunities for international travel (optional) and domestic travel

SELECTION CRITERIA:

- Previous senior management experience, ideally at the CEO level or as a direct report to the C-suite level.
- Proven managerial ability to undertake the effective 'hands on' day to day management of operations
- Proven ability to work constructively with the Board, based on open and transparent communication
- Proven strong relationship building skills and expertise, including working with industry, producer organisations and government
- Proven ability to engage effectively and work constructively with a wide range of stakeholders, while having the confidence to stand up and speak out in pursuit of your sector's interests
- Financial acumen, including the capacity to manage and interpret and report on financial accounts and operational budgets
- Proven ability to represent the organisation effectively with the media and generally in the public arena
- Appropriate tertiary qualifications and/or extensive relevant experience in a related area of management
- A background which supports a sound understanding of the agricultural industries and the understanding and analysis of the scientific and technical aspects underpinning issues of high relevance to agricultural industries, including animal health and welfare.