



AUSTRALIAN MEAT GROUP PTY LTD

QA Officer

Australian Meat Group is looking for a Quality Assurance Officer to join our Dandenong production team on a full time, permanent basis, working Monday to Friday. Reporting to the Quality Assurance Manager, this position will work closely with the production supervisors to ensure conformance to company's standards and client specifications. The successful candidate must enforce quality standards and perform daily checks of finished products and provide immediate feedback to the production and quality teams. Specifically, this position will be responsible for the following duties which include but are not limited to:

- Monitoring and reporting on site compliance to relevant regulations, food safety, quality and customer standards ensuring compliance with AUSMEAT requirements.
- Performing daily quality (including chemical lean tests) and GMP checks
- Performs sampling and product testing, ensuring that it meets in-line, final product, raw material and environmental specifications.
- Development and Management of the site QMS, including effective management of all Pre-requisite programs.
- Conducting internal audits to ensure food and quality safety management systems are effective.
- Reporting any food safety hazards and non-conformances to manager
- Ensures compliance with Export Approved Arrangement and relevant Importing Country Requirements
- Data entry and filling of QA records
- Ad hoc tasks as directed by the QA Manager

The applicant must have AUS Meat Accreditation/ beef experience in a similar position or a relevant tertiary qualification in Quality Assurance. Preference will be given to those applicants with a knowledge of the food industry, specifically in Meat Processing.

Applicants must have the following:

- Strong Knowledge of food safety, quality procedures and practices
- Excellent time management and administrative skills
- Demonstrated problem solving skills
- An ability to work with a broad range of people from different backgrounds
- Solid computer skills, including Word & Outlook
- Strong written and verbal communication skills
- Current Australian Work rights

If you believe you possess the relevant attributes and experience to excel in this role, please send your resume to hadmin@amg.com.au

Short listing for this position will commence immediately, however, we reserve the right to close this position earlier than stated. Only short-listed candidates will be contacted due to the volume of applicants.