POSITION DESCRIPTION: Data Analyst

CORE COMPONENTS OF ALL BUSH AGRIBUSINESS ROLES AND ACTIVITIES

- Provide independent analysis and trusted insights to the pastoral industry
- Contribute to fulfilling Bush AgriBusiness's Purpose (see strategic overview on page 3)
- Demonstrate the Guiding Principles and Values (see strategic overview on page 3)
- Pursue the achievement of the Bush Agribusiness success factors (see strategic overview on page 3)

PURPOSE OF ROLE AND REPORTING

A key purpose of this role is managing and operating the proprietary benchmarking process Bush AgriBusiness has developed to analyse, store and interrogate our growing pastoral business dataset.

The successful candidate will also utilise existing skills, and build new ones, across other areas of the business.

The position reports to the Managing Director.

PERSONAL ATTRIBUTES

- self-motivated and have an enquiring mind;
- high level of personal and professional integrity;
- initiative and ability to work autonomously, whilst being a team player;
- look for solutions and not stop at problems;
- well-developed critical thinking skills; and
- ability to be across the detail, while seeing the big picture.

PERFORMANCE COMPETENCIES

Essential

1. Degree qualification in data management, agribusiness, economics, science, or similar discipline
2. Demonstrated ability to effectively analyse, present and communicate business data
3. Demonstrated proficiency in use of Microsoft Excel and database management, preferably SQL databases and SSRS report builder
4. A high level of personal and professional integrity, reflected in a professional manner and the ability to respect the confidentiality of information the role may provide access to
5. High level organisational skills to coordinate multiple projects and meet conflicting deadlines, while delivering quality results
6. Two years analyst or data management related employment experience

Desired

7. High level of written and oral communication skills, including the ability to communicate complex concepts to a wide range of audiences
8. Demonstrated understanding of agricultural production systems and businesses, preferably within the extensive pastoral industry

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ROLES AND RESPONSIBILITIES

The Business Analyser®

Operate and manage the established The Business Analyser® pastoral business benchmarking methodology, and its components, to analyse, manage and interrogate pastoral business data. The methodology involves Microsoft Excel spreadsheets, a proprietary SQL database and SSRS report builder. The position will utilise and build on existing documented processes, and utilise the assistance of external database experts.

- Analysing client data
    - Review data provided by clients, checking for accuracy, completeness and consistency
    - Communicate with clients to check, verify and update business information.
    - Analyse client data, prepare draft reports, and upload data into database. Collaborate with team members for additional data checks throughout analysis process.
    - Interrogate and report on data from database using SSRS Report Builder (by client, group, region, enterprise etc.)
    - Utilise The Business Analyser® to generate meaningful and useful information for clients and industry.
    - Manage and interrogate business datasets ensuring data integrity. Undertake quantitative analysis on business datasets to identify trends and relationships.
- Managing & improving process
    - Continuously review, and improve, processes to efficiently obtain accurate and timely data from clients
    - Work with clients to streamline processes (theirs and ours) to improve understanding of business performance and provide data for analysis.
    - Manage the database, ensuring it is kept up to date and functional, including report builder functionality.
    - Identify novel ways to present data to clients, allowing new insights and value to be extracted from the data and to improve understanding.

Industry Data Analysis

- Compile, manage, interrogate and interpret other industry and business data sets to contribute to publications, projects, presentations or other Bush AgriBusiness activities.
- Effectively and efficiently perform analysis, advisory and project work and pursue opportunities to increase analysis, advisory and project work

Contribute to Bush AgriBusiness activities

- Utilise existing, and build new, skills and expertise to assist Bush AgriBusiness team across other areas of the business as required.

FURTHER INFORMATION AND APPLICATIONS

For further information on this position or the business, please contact Ian McLean, Managing Director on 0401 118 191 or ian@bushagri.com.au .

To apply for the position, please send a current resume, with at least two current referees, and a covering letter, specifically addressing each of the performance competencies on the previous page, to Ian McLean, via email by close of business on **October 22, 2021.**

BUSH AGRIBUSINESS PTY LTD

independent analysis … trusted insights

OUR PURPOSE…
Supporting pastoral businesses to grow thriving intellectual, environmental and financial capital.

OUR VISION…
To be the trusted, respected and preferred source of business information and advice for the extensive pastoral industry.

Guiding Principles & Values…

1. Always independent, professional and ethical.
2. Asking the right questions is more important than having all of the answers.
3. Enabling clients to confidently make better, more informed decisions, that assist in achieving their long-term objectives.
4. Providing advice, analysis and commentary that:
   - is always based on robust data, sound economics and rigorous science; and,
   - isn't tempered to tell people what they want to hear.
5. Focussed on businesses who value independent professional services.

A successful Bush AgriBusiness…

1. Is the trusted, respected and preferred source of business information and advice for the extensive pastoral industry.
2. Has a client base who think independently and critically and achieve above average profitability.
3. Practises what it preaches: for a business to be able to provide relevant advice to other businesses on being well managed and profitable, it must be well managed and profitable.
4. Is a team of professionals working together in challenging and rewarding ways
5. Is not the biggest, or flashiest, just the best.

Business Areas

1. Advisory and Industry Work	2. Publications and Articles	3. Training and Speaking	4. Tools and Resources	5. Business Management
1.1 Producer Business Groups	2.1 Industry Publications	3.1 The Business EDGE	4.1 The Business Analyser	5.1 Administration and Corporate Governance
1.2 Individual Clients	2.2 Articles and Opinion Pieces	3.2 Professional Speaking	4.2 Advisory Tools and Resources	5.2 Team Management and Development
1.3 Analysis, Advisory & project work	2.3 Journal Articles	3.3 Customised Training	4.3 Independent Research	5.3 Client Engagement & Marketing