

Livestock Administration Officer

A full-time position is available for a Livestock Administration Officer at Stanbroke's 30,000 head feedlot, located at Chinchilla on the Western Darling Downs.

Stanbroke is an Australian family owned integrated beef and cattle company. Stanbroke operates a number of cattle stations in northern Queensland, backgrounding and feedlot operations in southern Queensland and a fully accredited beef processing facility in the Lockyer Valley.

This position is suited to an appropriately skilled, self-motivated and energetic person with the ability to work autonomously within a small team. The main duties performed in this role include processing and maintaining livestock production records, assisting with weekly and monthly reporting and general administrative duties.

Key Attributes Required:

- Excellent communication skills, highly organised
- with the ability to complete daily tasks in an efficient manner.
- A sound knowledge of livestock production systems.
- Extremely diligent with excellent attention to detail
- The capacity to learn new software systems.

Prior experience with Feedlot 3000 or StockAid will be highly regarded but not essential for potential applicants. Single person accommodation is available on site to the successful applicant, if required.

If you are interested in applying for this position forward your resume to hrfeedlot@stanbroke.com or send via post to Manager, Feedlot Stanbroke Beef 1847 Greenswamp Rd, Chinchilla QLD, 4413.