



## IVF Field Technician

**Reports to:** Operations Manager

**Supervised by:** Operations Manager

**Internal Liaisons:** IGT staff, managers, directors and other employees

**External Liaisons:** Laboratory Suppliers, Freight company, Building Management

The position of IVF Field Technician is a permanent full-time position. The objectives, responsibilities and authority for this position are detailed below.

Upon commencement, the incumbent will be required to undertake a corporate and site induction. It will cover areas such as the role, services and structure of the company, as well an introduction to other personnel within the company. It will also cover WH&S policies and procedures.

### Objectives

1. Assist with bovine IVF field production, liaise with and support supervisor and train local staff

### Responsibilities

#### IVF Field processes

1. Prepare equipment and reagents to be used in the process of bovine oocyte collection and IVF embryo transfer.
2. Aspirate bovine oocytes using ultrasound and reagents.
3. Deliver oocytes to the laboratory.
4. Check incubators and all field equipment.
5. Calibrate all field equipment.
6. Transfer IVF embryos to cows.
7. Train local staff in the technique of aspirating bovine oocytes for use in the IVF process and in IVF embryo transfer

## Requirements

8. At least 5 years experience in Bovine in IVF oocyte aspiration and IVF embryo transfer, equipment validation and testing.
9. Experience in aspirating oocytes consistent with the safety procedures determined by the company.

## Skills:

10. Understanding of and practical experience in the IVF oocyte aspiration process and methods used by his employer
11. Understanding of bovine IVF equipment and reagents preparation, Bovine IVF oocyte aspiration equipment validation, testing and calibration
12. Bovine IVF oocyte aspiration Knowledge & Understanding
13. Practical understanding of Workplace, Health and Safety requirements, including risk assessment
14. Proven ability to work within a team environment
15. Proven ability to effectively supervise and train others