



BINDAREE BEEF
—AUSTRALIA—

REGISTERED NURSE

- **Proactive Team Environment**
- **Challenging & Diverse Role**
- **Permanent Part-Time Opportunity**

Bindaree Beef has been committed to providing customers with a superior product for over 20 years. The Company has grown from a small family business into one of Australia's largest meat processors and a prominent leader in the Australian meat industry. Bindaree Beef continue to be a family owned and operated business today; a business built on reputation for product quality and business integrity.

An exciting opportunity currently exists with Bindaree Beef for the role of Registered Nurse. In this role you will work closely with our Supervisors, Human Resources, Workplace Health & Safety and Rehabilitation teams committed to reducing risk, minimizing injury and maintaining a safe work culture.

Reporting to the WHS & Injury Management Manager your tasks and responsibilities include:

- Administering first aid treatment as necessary and arranging prompt and appropriate referral as required;
- Completing pre-employment medical screening;
- Maintaining good communication between supervisors and staff team;
- Working proactively with treating medical practitioners;
- Participating and completing all relevant correspondence, including Hazard, Incident Investigation Reports etc., associated with any incidents which may occur;
- Completing data entry and reporting on employee attendance as well as treatments administered daily, and reporting on any trends that occur;
- Conducting drug and alcohol testing as required;
- Developing and maintaining employee medical records;
- Regularly maintain first aid kits and order stock when required;
- Have completed or complete relevant immunisation course/s;
- Attend relevant training as required, including annual CPR update;
- Retain all information confidentially.

Essential Criteria

- Minimum requirement of Occupational First Aid Qualifications
- Minimum 2 years prior experience in a similar role
- Excellent communication, time management and organisational skills
- Must be able to perform well under pressure and time constraints
- Reliable and proven work history
- Commitment to complying with Company Policies, Procedures and relevant legislative requirements.
- Proficient in Microsoft Excel and Word
- Knowledge of Workers Compensation will be highly regarded

To apply for this position, please submit your resume to recruitment@bindareebeef.com.au. Alternatively, for more information please contact Human Resources on **02 6721 1411** to discuss your interest in confidence.