



## POSITION DESCRIPTION

<b>Position Title</b>	Feedlot Project Officer
<b>Location</b>	Brisbane
<b>Position Type</b>	Permanent
<b>Business Unit</b>	On-Farm Innovation & Adoption
<b>Reports To</b>	Grain Fed, Live Export and Goat Program Manager
<b>No. of Direct Reports</b>	Nil
<b>Date:</b>	April 2015

### Position Purpose

To assist with identification of RD&A needs and opportunities that improve the profitability of beef feedlots in Australia and to fulfil those needs through the establishment, management and execution of appropriate RD&A programs and projects. This role will also assist with evaluating the effectiveness of the investment in RD&A through the feedlot investment program and identifying ways of improving delivery of high value industry outcomes. A key function of the position will be to assist with the facilitation, collaboration and coordination between RD&A providers nationally and internationally to optimise feedlot beef opportunities aligned to new and existing long-term strategic partnerships and RD&A consortia.

### Key Accountabilities

Assist with:

- Identification of new RD&A projects that improve feedlot productivity, improve efficiency and address market needs.
- Evaluation of project applications submitted to MLA and, where appropriate, other RD&A partners.
- Negotiation and execution of contracts for research in accordance with MLA guidelines to ensure that intellectual property is adequately protected.
- Monitoring and management of feedlot projects in accordance with MLA procedures in order to achieve outcomes within specified time limits and budget.
- Representation of MLA at public and industry forums.
- Lead strategic and operational planning in consultation with internal and external stakeholders, including the ALFA R&D Committee.
- Preparation of MLA Business and annual operating plans.
- Monitoring program expenditure relative to budget.
- Monitoring performance of the Feedlot Program against both strategic and operational plans.
- Providing regular reports on program and project performance to MLA management.
- Liaison with industry, ALFA, government and research organisations as necessary to



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ensure agreed program/project outcomes.

- Work collaboratively with the ALFA R&D Committee and provide secretariat services for the Committee.
- Maintaining up-to-date knowledge and expertise in designated topics, including a network of appropriate professional contacts within relevant industry and professional associations, and knowledge of research groups and consultants who have skills required by the MLA's activities.
- Reporting progress and outcomes of RD&A program to ALFA and industry.
- Ensuring timely and effective communication and/or commercialisation of R&D outcomes.
- Complying with MLA's policies and procedures in workplace health and safety as applicable to self, other Workers and all activities within area of responsibility and control.

### Major Challenges and Complexities

- Building and maintaining strong relationships with multiple internal and external stakeholders to achieve effective program outcomes
- Ability to analyse complex information and translate into simple messages for industry.
- Limited number of R&D providers to service the feedlot sector.

### Key Relationships

<b>Internal</b>	Grain Fed, Live Export and Goat Program Manager Grassfed Productivity Team Sustainable Feedbase Resources Team Health, Welfare and Biosecurity Team General Manager, On-Farm Innovation & Adoption Communications and stakeholder engagement
<b>External</b>	Individual feedlot operations Australian Lot Feeders' Association ALFA R&D Committee Research providers – University, government, consultants

### Other (i.e. travel required, on call)

- Regular regional and interstate travel is a component of the job.

### Authority

**What does the person have the authority to do?**  
**What does the person need to seek approval for?**

- Travel
- Uncontracted expenditure
- Approving technical content of research projects and payment of milestones



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- Negotiating research schedules and contractsChanges to agreed strategies and budgets

### **Essential Qualifications / Skills / Experience / Competencies**

- 3-5 years' experience in R&D program and project management, preferably in beef feedlot production.
- Strong knowledge and understanding of key drivers of profitability and sustainability of feedlot production in Australia, and knowledge of the priorities and issues affecting feedlot producers.
- Tertiary qualifications or extensive research experience in a relevant discipline.
- High quality written and verbal communication skills, including the capacity to prepare board papers and , and present information to public and stakeholder audiences.
- Ability to work effectively in teams, and with multitude of stakeholders and deal effectively with conflict.
- Good time management and prioritisation skills.
- Passion and enthusiasm to achieve outstanding results for MLA stakeholders

Please submit a cover letter addressing key selection criterion, an updated resume, and clearly identify the position for which you are applying.

Applications close 12 July 2015.

To discuss either opportunity further, contact Des Rinehart on 0417 728 785.



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- Preparation of MLA Business and annual operating plans.
- Monitor program expenditure relative to budget.
- Monitor performance of the Feedlot Program against both strategic and operational plans.
- Provide regular reports on program and project performance to MLA management.
- Liaison with industry, ALFA, government and research organisations as necessary to ensure agreed program/project outcomes.
- Work collaboratively with the ALFA R&D Committee
- Maintain up-to-date knowledge and expertise in designated topics, including a network of appropriate professional contacts within relevant industry and professional associations, and knowledge of research groups and consultants who have skills required by the MLA's activities.
- Report progress and outcomes of RD&A program to ALFA and industry.
- Ensure timely and effective communication and/or commercialisation of R&D outcomes.
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