

Assistant Accountant

Gunn Agri Partners Pty Ltd offers farm management services for investors to invest into Australian agriculture.

We have an exciting opportunity for an experienced and highly motivated Assistant Accountant to join our collaborative team based in Bondi Junction.

Reporting to the Financial Controller, you will be assisting with the day to day finance functions within our office, which will include the accounts payable and receivables function. The role will be varied as we grow and there is potential to discuss flexible working or part time employment with the right candidate.

In particular your duties will include but not limited to: -

- Ensuring the accounts payable/receivable functions for the entities are completed in a timely and accurate manner, whilst adhering to financial policies and procedures.
- Development of SAP reports and overseeing the implementation process conducted by 3rd party service providers.
- Assisting with month and year end processes including bank reconciliations, BAS reporting, compilation of internal reporting packs and statutory reporting.
- Ensuring the office runs efficiently for all administrative matters.

The ideal candidate will possess the following credentials: -

- Ideally degree qualified with hands on accounts experience of 3 – 5 years in a similar role.
- Experience with SAP will be seen as advantageous.
- Proven ability to build and maintain strong internal and external relationships.
- Self-starting and motivated, with the ability to work to deadlines.

An attractive salary package will be negotiable with the successful candidate based on experience and qualifications.

If you believe you meet the above criteria and want to be a part of a dedicated agricultural team, please apply now by emailing a cover letter and resume to careers@gunnagri.com.

For a confidential discussion, please contact Simone on 0407 816 751.

Applications Close 17 February 2017.