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Accountant

Busy Export and Domestic Meat Wholesaling business seeking Accountant to join our administration team

Job tasks and responsibilities

- Production and review of daily, weekly, monthly and annual financial information, including stock reporting, financial reporting and KPI analysis.
- Management of our newly-introduced integrated system, with a focus on process improvement and development of improved reporting.
- Preparation of general ledger reconciliations.
- Completion of statutory returns including BAS, payroll tax etc.
- Adhoc reporting as required.
- Support and assist administration staff with day-to-day responsibilities, acting as a backup when required.

Skills and experience

- Sound practical knowledge of MYOB experience (EXO Business) is strongly preferred.
- Must possess a good working knowledge of accounting principles, qualified Accountants (CPA) are encouraged to apply.
- Sound working knowledge of Stock Control
- Good problem-solving skills and initiative
- Strong eye for detail and ability to meet deadlines.

Other information

We offer flexible hours to the right candidate (applicants seeking part-time school-based hours are encouraged to apply). We are looking for a pro-active individual who will enjoy a fast-paced trading environment, working closely in a small team to continue our growth, and who can embrace challenges with a positive outlook.

We offer a competitive remuneration package.

If you believe you possess the required skills & experience, please email admin@namag.com.au

Please Note: Due to a high number of applicants, only successful candidates will be contacted for interview